

Partnership | future

FOR THE

Please return to PFF via fax (965-1799) or via e-mail (pff@markelcorp.com) to arrive no later than **5 PM, May 8th, 2009.**

2009 BUSINESS SPONSOR INFORMATION FORM (RETURNING STUDENTS)

Supervisor/Mentor Training

Tentatively Scheduled for Tuesday, May 19, 2009; 4:30-6 pm Location TBA

This session will provide business sponsors with an overview of the summer logistics and highlight valuable tools in training and mentoring students. This session will be tailored to businesses based on company size and needs.

Number of people attending: _____

| CONTACT INFORMATION | |
|---|-------------------|
| Company Name (as it should appear on promotional materials): | |
| PFF Coordinator: The main contact for all things PFF. This person will disseminate information/forms to people in their company. | |
| Name: | Email: |
| Phone: | Fax: |
| Mailing Address: | Physical Address: |
| City, State, Zip | City, State, Zip |
| Contact for Attendance: This person would be the contact if there are any questions regarding the attendance of the student(s). This person should be someone who we may reach by phone before 10 AM during the PFF summer session. | |
| Name: | Email: |
| Phone: | Fax: |
| Mailing Address: | Physical Address: |
| City, State, Zip | City, State, Zip |

*The Supervisor provides daily assignments and/or oversees delegation of PFF student to other employees with whom the student works. The student should be in the same physical location as the Supervisor the majority of the summer session.

**The Mentor interacts with the assigned PFF student and the Supervisor regularly to be updated on the student's work assignments, progress, and educational and career goals. He/she is instrumental in giving the student an overall perspective of the company. The Mentor should be a different person than the Supervisor.

If necessary, changes may be made after attending the Supervisor/Mentor Training.

STUDENT ASSIGNMENTS

| | | |
|---------------------------------------|--|--------|
| Student: | Department Assigned to: | |
| Anticipated duties/projects: | | |
| Desired skills/abilities: | | |
| Supervisor Name*: | Email: | Phone: |
| | | Fax: |
| Mailing Address, City, State, Zip: | Physical Address, City, State, Zip: | |
| Mentor Name**: | Email: | Phone: |
| | | Fax: |
| Mailing Address, City, State, Zip: | Physical Address, City, State, Zip: | |

| | | |
|---------------------------------------|--|--------|
| Student: | Department Assigned to: | |
| Anticipated duties/projects: | | |
| Desired skills/abilities: | | |
| Supervisor Name: | Email: | Phone: |
| | | Fax: |
| Mailing Address, City, State, Zip: | Physical Address, City, State, Zip: | |
| Mentor Name: | Email: | Phone: |
| | | Fax: |
| Mailing Address, City, State, Zip: | Physical Address, City, State, Zip: | |

| | | |
|---------------------------------------|--|--------|
| Student: | Department Assigned to: | |
| Anticipated duties/projects: | | |
| Desired skills/abilities: | | |
| Supervisor Name: | Email: | Phone: |
| | | Fax: |
| Mailing Address, City, State, Zip: | Physical Address, City, State, Zip: | |
| Mentor Name: | Email: | Phone: |
| | | Fax: |
| Mailing Address, City, State, Zip: | Physical Address, City, State, Zip: | |